

ANNUAL REPORT 2017-2018

Okanogan County Child Development Association

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TO OUR STAKEHOLDERS

Okanogan County Child Development Association (OCCDA) has been providing services to children and families for over 50 years. OCCDA provides early childhood education and comprehensive, prevention-based services for children ages 0-5, pregnant women, and their families. OCCDA provides both classroom and home visiting services from nine service locations throughout Okanogan County and in Bridgeport. OCCDA receives funding from the Office of Head Start to provide pre-school programs for children ages three to five and Early Head Start programs (home visiting and classroom options) for expectant parents and children from birth to the age of three. In 2016, OCCDA received “Duration” funding from the Office of Head Start for our Methow Valley Head Start program. This funding enabled us to implement a full day pre-school program in partnership with the Methow Valley School District during the 2017-2018 program year. OCCDA receives state funding from the Washington State Department of Children, Youth, and Families' Early Childhood Education and Assistance Program to provide pre-school programs in Tonasket and Oroville. OCCDA also receives federal Maternal, Infant, and Early Childhood Home Visiting (MIECHV) funding from Washington State Department of Children, Youth, and Families to provide home visiting to expectant parents and children from birth to the age of three. All of OCCDA's programs are designed to promote school readiness, encourage positive parenting, improve maternal and child health, and promote child development.

OCCDA provided services to 352 children and their families during the 2017-2018 program year. Of those children served who left services, 85.4% transitioned to kindergarten or to another early learning program.

Looking Ahead

Looking into 2019 and beyond, OCCDA will be responding to changes in Head Start and ECEAP requirements and the needs of the communities we serve by responding to funding opportunities to increase the length of hours for Head Start, Early Head Start, and ECEAP classes in communities we identified through our Community Assessment in 2018. OCCDA continues to look for funding opportunities to meet unmet needs of children and families for home visiting services and opportunities to expand our Tonasket facility into a one-stop, comprehensive center. We continue to work with local partners and as an agency to recruit qualified staff, build interest in Early Learning careers, and become a great place to work in our communities.

Jodi DeCesari
Executive Director

Mission Statement: We assist eligible pregnant women, children, and families achieve lifelong learning.

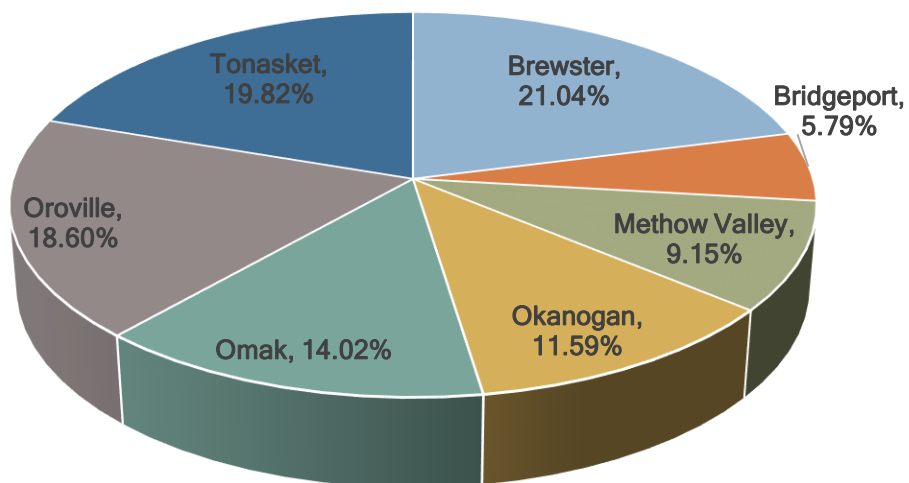
OCCDA 2017-18 AT A GLANCE

- 4896 Home Visits Completed
- 5790 Classroom hours provided through 12 classrooms
- 352 Children and their families Served
- 129 Children Transitioned to another early learning program or Kindergarten
- 89 Employees

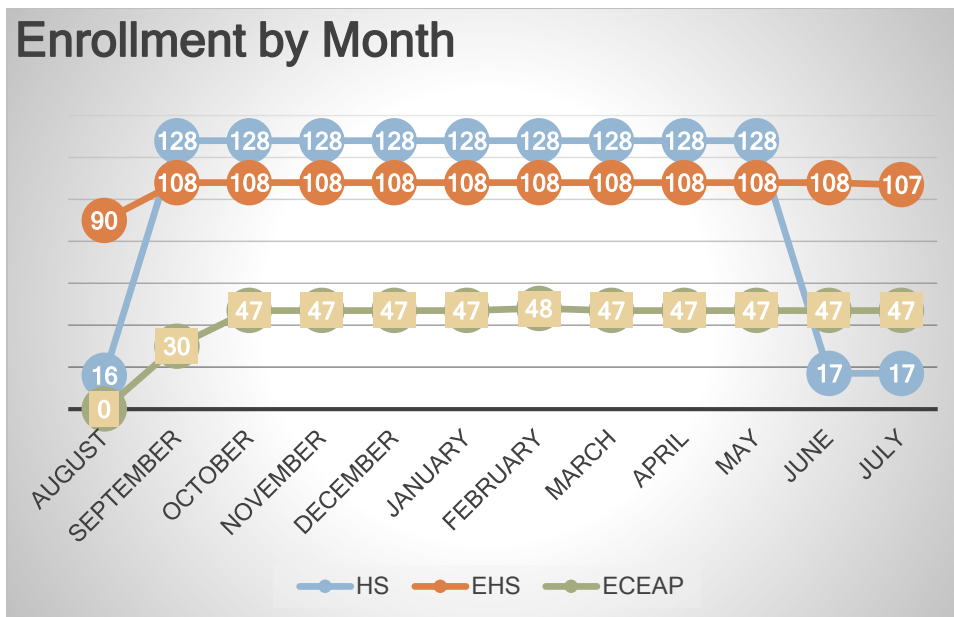
What services are provided in your community?

Location	Head Start	Early Head Start	Rural Home Visiting	ECEAP
Brewster	Yes	Yes	Yes	No
Bridgeport	No	Yes	No	No
Methow Valley	Yes	Yes	Yes	No
Okanogan	Yes	Yes	Yes	No
Omak	Yes	Yes	Yes	No
Oroville	Yes	Yes	Yes	Yes
Tonasket	Yes	Yes	Yes	Yes

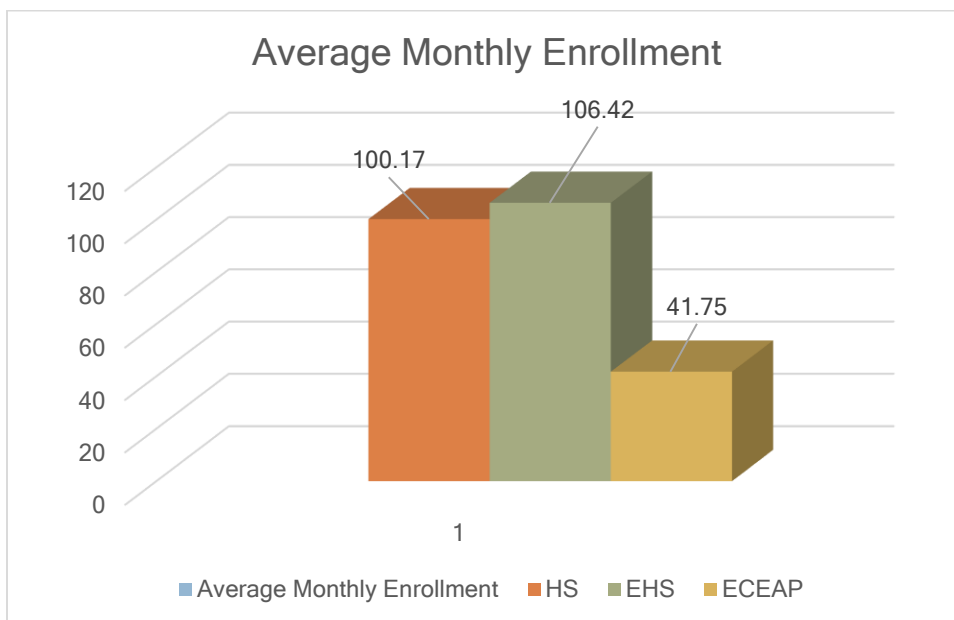
Percentage of Families Served by Location



ENROLLMENT



*Enrollment averages are skewed by part-year programs and include months when some, but not all centers are in operation.



Average Monthly Enrollment as a % of Funded Slots
 Head Start - 78%
 Early Head Start - 98.5%
 ECEAP - 88.8%

FINANCIAL

Financial Audit and Program Reviews

OCCDA contracts out annually for an independent Financial Audit. The Financial Audit for year-end December 2017 was performed by CliftonLarsonAllen. They issued a modified opinion as noted below.

“In our opinion, except for the effects of not capitalizing the cost of equipment purchased and not recording mortgages incurred as discussed in the *Basis for Modified Opinion* paragraph, the financial statements referred to present fairly, in all material respects, the financial position for the Association as of December 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America. “

OCCDA last received a Federal review by the Office of Head Start in April 2014. There were no areas of non-compliance noted in that review. OCCDA’s Rural Home Visiting Program underwent a fiscal review in 2016 with no findings. OCCDA’s ECEAP Program received a review in March of 2018 with results anticipated next program year. OCCDA anticipates both Federal Reviews by the Office of Head Start and a review of the Rural Home Visiting Program in 2019.

76.3 % of OCCDA’s annual budget is spent on employee salaries, fringe, benefits, and professional development. Qualified employees ensure quality direct services to the children and families we serve.

Financial Statement

**OKANOGAN COUNTY CHILD DEVELOPMENT ASSOCIATION
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED DECEMBER 31, 2017**

	Program Services				Total	General and Administrative	Total
	Head Start	ECEAP	RHV	Other			
Salaries	\$ 1,397,936	\$ 192,746	\$ 110,618	\$ 26,082	\$ 1,727,382	\$ 298,862	\$ 2,026,244
Payroll Taxes and Fringe Benefits	314,960	39,864	27,355	-	382,179	60,101	442,280
Equipment	68,808	-	-	-	68,808	-	68,808
Occupancy	242,802	20,741	4,741	-	268,284	22,701	290,985
Supplies	103,920	11,027	11,177	660	126,784	11,981	138,765
Child Travel	103,063	12,522	54	-	115,639	4,816	120,455
Nutrition	3,159	133	221	77,592	81,105	2,136	83,241
Staff Development	70,014	5,594	9,013	676	85,297	18,223	103,520
Services	23,182	1,738	2,572	173	27,665	14,912	42,577
Contracted Services	9,988	2,133	91	-	12,212	18,920	31,132
Parent Activities	7,850	479	73	-	8,402	107	8,509
Staff Travel	854	155	8,863	-	9,872	1,719	11,591
Miscellaneous	-	-	3,578	-	3,578	1,552	5,130
Total Expenses	2,346,536	287,132	178,356	105,183	2,917,207	456,030	3,373,237
General and Administrative Allocated to Programs	380,797	48,090	27,024	-	455,911	(455,911)	-
Total Expenses	\$ 2,727,333	\$ 335,222	\$ 205,380	\$ 105,183	\$ 3,373,118	\$ 119	\$ 3,373,237

Funding Received

Totals by fund Source	2017	2018
Health and Human Services (Head Start and Early Head Start)	\$ 2,727,333.00	\$ 2,937,266.00
Washington State Department of Early Learning (Early Childhood Education and Assistance Program)	\$ 335,222.00	\$ 365,237.00
Washington State Department of Early Learning (Rural Home Visiting/MIECHV)	\$ 205,380.00	\$ 201,458.00
United States Department of Agriculture	\$ 105,183.00	\$ 89,500.00
Total Funding Received	\$ 3,373,118.00	\$ 3,593,461.00

2018 Proposed Budget

	Head Start	ECEAP	RHV	Other	Total
Salaries	1,817,980	250,000	135,904		2,203,884
Payroll taxes & Fringe	434,923	56,720	32,994		524,637
Occupancy	403,631	16,600	6,834		427,065
Supplies	42,500	9,817	2,348		54,665
Child Travel	91,300	13,200			104,500
Nutrition	7,250	400	400	89,500	97,550
Staff Development	52,055	2,500	9,233		63,788
Equipment	-				-
Services	38,827	7,600	3,000		49,427
Contracted Services	37,300	6,100	1,520		44,920
Parent Activities	9,250	1,950	-		11,200
Staff Travel	1,000	100	9,225		10,325
Miscellaneous	1,250	250			1,500
Total Expenses	2,937,266	365,237	201,458	89,500	3,593,461

PRE-SCHOOL PROGRAMS

OCCDA provides pre-school programs for children ages three to five through Head Start and the Early Childhood Education Assistance Program. OCCDA provides transportation or partners with local school districts to provide transportation to all children being served in pre-school programs.

Head Start at a Glance

Characteristics of families served:

- 55.6% of families served had income below 100% of the federal poverty line
- 36.6% of families identified Spanish as the primary language of the home
- 25.4% of families are not employed
- 11.3% of enrolled children were determined to be eligible to receive special education services
- 38.2% of families received food assistance
- 23% of parents/guardians have obtained less than a high school diploma

Results:

- 142 children enrolled
- 34 (26%) parents or guardians completed high school or were awarded a GED during the program year
- 12 parents or guardians completed an associate degree or higher during the program year
- 47% of children served exited the program to transition to kindergarten
- 43% of families received family services, such as ESL training, health education, or parenting education
- 100% of families experiencing homelessness acquired housing during the program year

ECEAP at a Glance

Characteristics of Families Served:

- 73% of families served had income below 100% federal poverty line
- 38.5% of families identified Spanish as the Primary language of the home
- 40.4% of parents/guardians have obtained less than a high school diploma
- 15.4% of parents/guardians have completed 6th grade or less

Results:

- 52 Children enrolled
- 37 Family Goals established
- 3.21 average family support visits per child
- 2.17 average hours of teacher conferences per child
- 100 % of children enrolled over 90 days had completed screenings

PRE-NATAL TO THREE PROGRAMS

Both the Early Head Start and Rural Home Visiting Programs (MIECHV funding through the Washington State Department of Children, Youth, and Families) provide home-based home visiting programs to expectant parents and children ages birth to three. The programs use the same curriculum, Parents as Teachers, which is an evidence-based curriculum designed to provide parents with child development knowledge and parenting support, provide early detection of developmental delays and health issues, prevent child abuse and neglect, and increase children's school readiness. Frequency and length of home visits depends on the program that children are accepted in and the needs of the child and family.

Early Head Start also offers a program combining home visiting with two days of classroom time during the designated school year. This program is offered in Brewster, Omak, Oroville, and Tonasket Centers. In addition to offering the Parents as Teachers model, this program uses Creative Curriculum for Infants, Toddlers, and Twos in the classroom.

Rural Home Visiting at a glance

Characteristics of families served:

- 42.2% of families were low income
- 48.9% spoke Spanish as the primary language of the home
- 51.1% of parents/guardians had less than a high school diploma

Results:

- 45 families served
- 480 home visits
- 87.6% of families linked to community resources

Early Head Start at a Glance

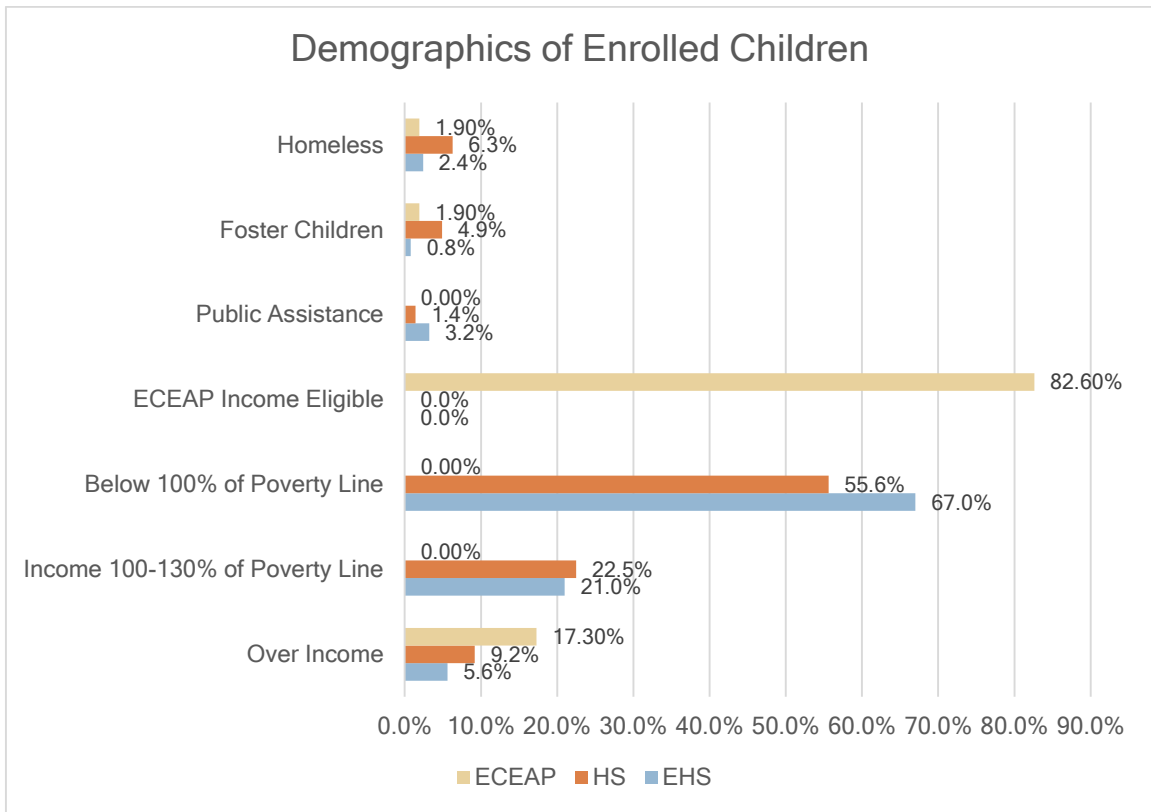
Characteristics of families served:

- 67% of families had income below 100% of the poverty line
- 52% of families reported Spanish as the primary language of the home
- 16.1% of children served received early intervention services under the Individuals with Disabilities Education Act (IDEA)
- 30% of families received food benefits during the year
- 31.5% of parents have obtained less than a high school diploma
- 18.5% of families were not employed

Results:

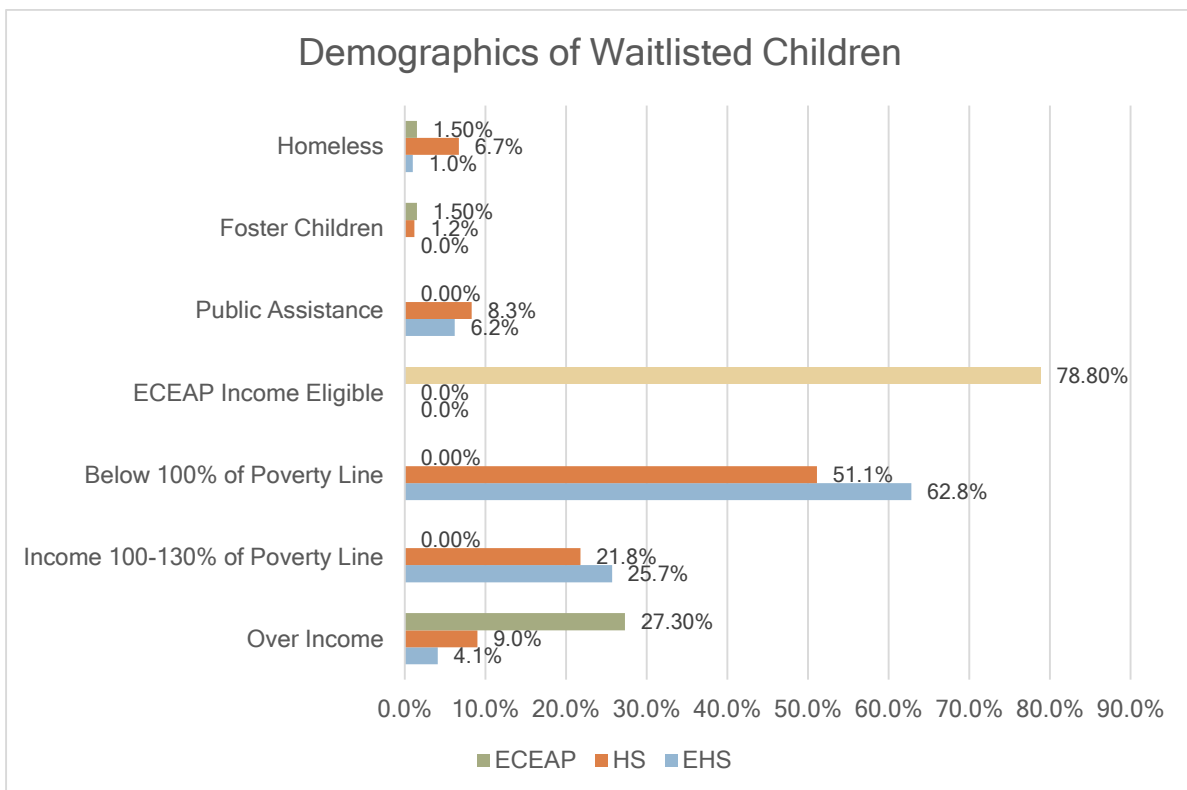
- 124 families served
- 4416 home visits
- 77.7% of children who aged out, entered the Head Start program.
- 100% of pregnant women served prior to birth enrolled their children into Early Head Start
- 17.7% of families had one parent receive their GED or high school diploma this program year
- 54% of families received parenting education
- 24.1% of families received emergency or crisis intervention services
- 46.7% of families received health education

DEMOGRAPHICS

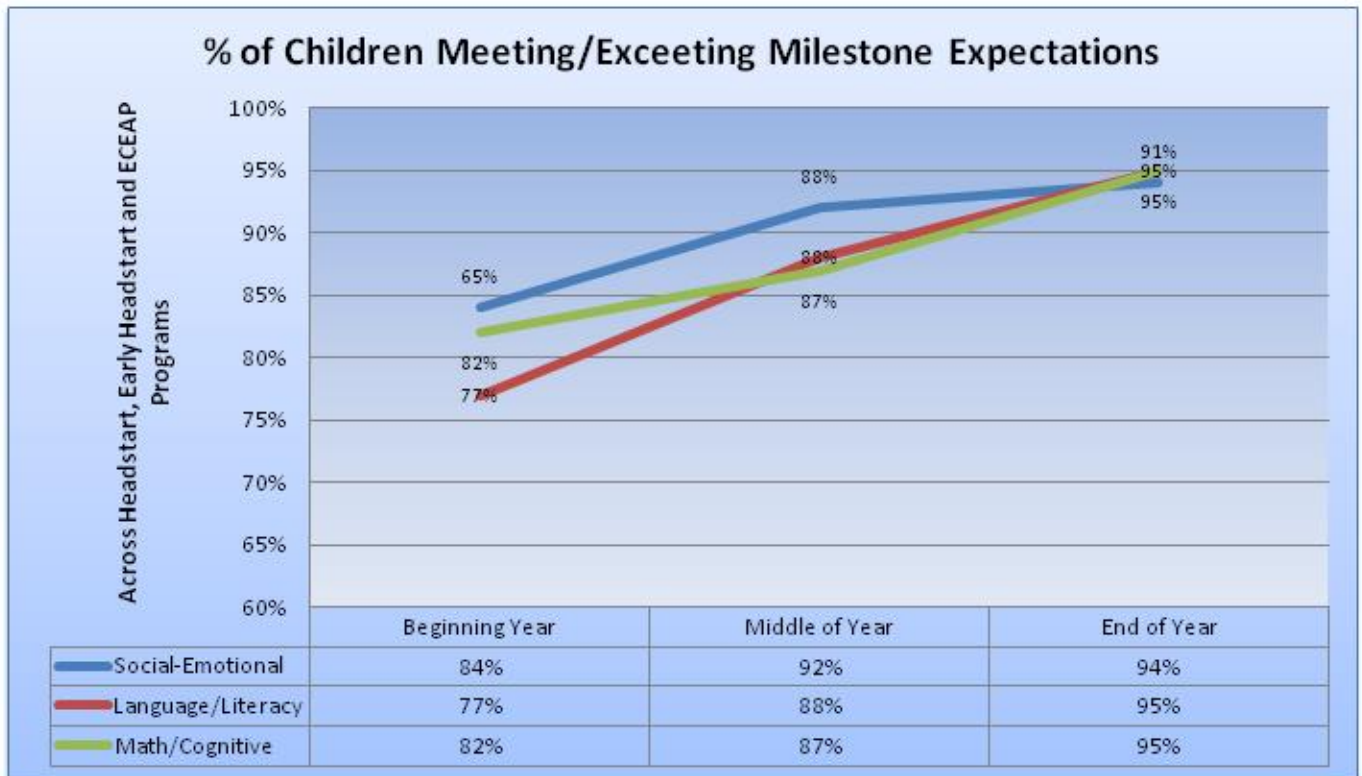


98% of eligible children were served by Early Head Start.

92.5% of eligible children were served by Head Start and ECEAP



CHILDREN AND FAMILY SERVICES



Parent Activities

- 57 Parent Activities Offered
- 156 Parents attended at least one event

What are Parent Activities?

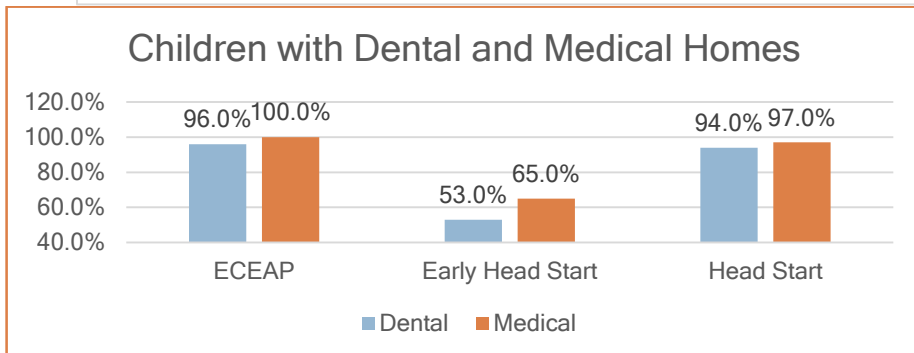
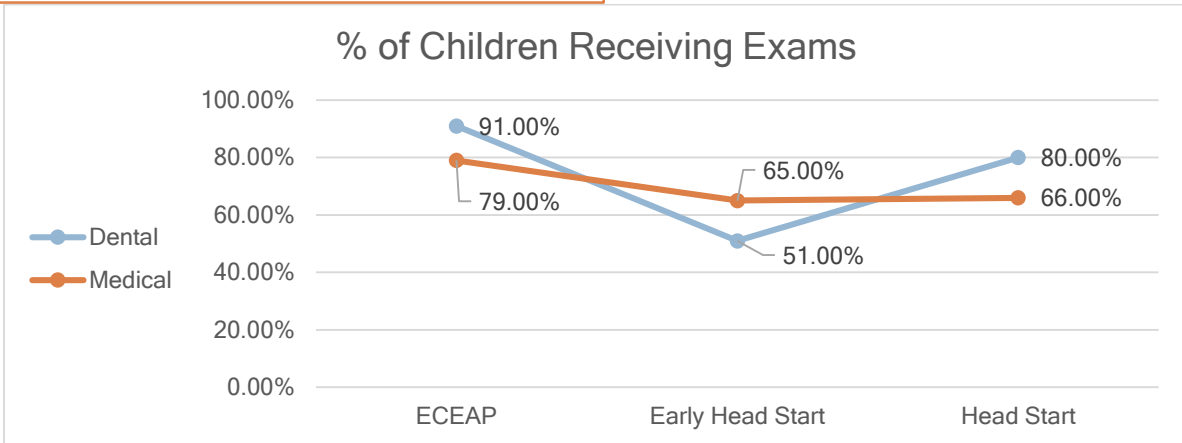
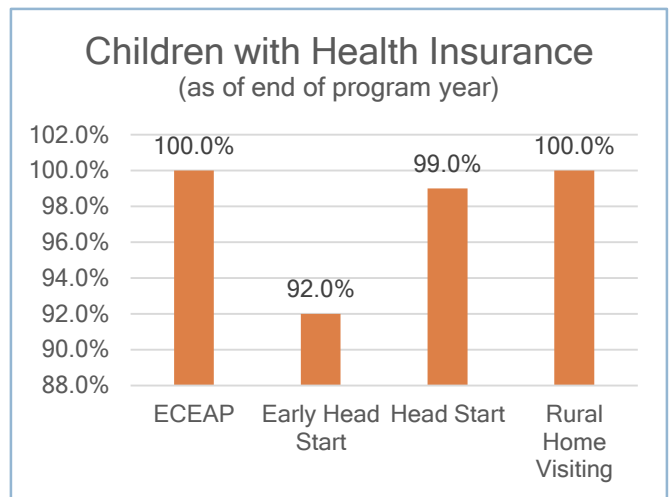
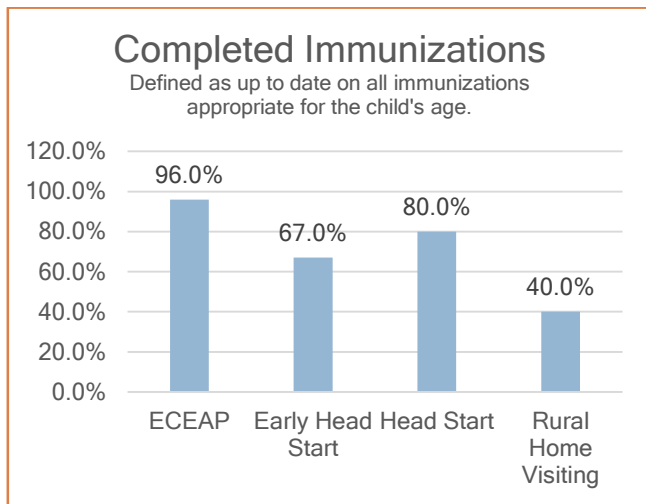
We value opportunities to build relationships with families and provide families an opportunity to connect with one another. Our parent activities provide opportunities for families to build relationships with their children, gain new skills, and learn about community resources. Activities vary by community and parent preference, but have included the following:

- Positive Interactions
- Budget Planning
- First Aid and CPR
- Stress Management
- Transitions and Routines
- Child Development
- Conscious Discipline
- Car Seat Safety
- Physical Activity
- Literacy Night
- Math Night
- Summer Safety
- Immigration and Citizenship
- Mommy and Me Yoga
- Nutrition Classes
- Water Safety
- Gardening
- Math Night
- Library
- Community Resources
- Mental Health
- Safety
- Know your rights
- What to do when your child gets sick

HEALTH AND NUTRITION SERVICES

OCCDA assists families to obtain medical and dental care, attend appointments, and advocate for themselves and their children. OCCDA provides education to families regarding wellness and prevention and contracts with a Nurse Consultant, Nutrition Consultant, and Mental Health Consultants to provide additional services to children and families.

OCCDA partners with local providers, including Family Health Centers and Women, Infants, and Children (WIC) programs to benefit families. These partnerships have enabled OCCDA to partner on dental screening for children and lead testing. OCCDA also has a Health Services Advisory Committee made up of local professional and community representatives that provide guidance and oversight for Health and Nutrition needs.



Children who have dental and medical homes have continuous access to necessary dental and medical care.

LEADERSHIP AND GOVERNANCE

Leadership

Jodi DeCesari, Executive Director
Jackie Pryor, Fiscal/HR Director
Vicki Good, HS/EHS/ECEAP Program Director
Kristen Williams, RHV Program Manager



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Parents as Teachers



WASHINGTON STATE
Department of
Children, Youth, and Families

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Melody Smith, Community Representative

OCCDA NEEDS YOU

OCCDA is always seeking volunteers. Volunteers can serve many roles, including as a member of the Board of Directors, working directly with children in the classroom, participating on an advisory committee, or assisting the main office or centers with administrative tasks. Please call Brandi Levanel, HR Manager at (509) 826-2466 to learn more.

